



# DECISION RECORD

# Gloucester City Council

Publication Date

31<sup>st</sup> July 2014

<b>Decision Of</b>	Cabinet		
<b>Date of Decision</b>	30 July 2014	<b>Item No.</b>	6
<b>Title</b>	Allotment Strategy		
<b>Report Of</b>	Cabinet Member for Environment		
<b>Report Author</b>	Meyrick Brentnall, Environmental Planning Manager		
<b>Wards Affected</b>	All	<b>Key Decision</b>	No
<b>DECISION:</b>			
<b>RESOLVED:-</b>			
(1) That the Allotment Strategy attached at Appendix 1 be adopted as a draft for the purpose of public consultation.			
(2) That the outcome of the public consultation on the draft Allotment Strategy be reported back to Cabinet in due course.			
<b>REASON FOR DECISION:</b>			
Across local government there generally is a move towards devolving decisions down to the most appropriate level. Across the country self management by allotment associations is on the increase. The strategy will provide a framework to allow this to happen and will support other developments that should make allotments more sustainable and ensure their continued success.			
<b>ALTERNATIVE OPTIONS CONSIDERED:</b>			
The authority does not have to produce a strategy. It could carry on as it is but this could mean that allotment associations who did want to take a more proactive stance would remain frustrated.			
Self management could be imposed upon allotment associations or other groups of allotment holders – it is likely that this would result in friction between the associations/groups and the City Council. Some would inevitably refuse to take it up.			
<b>OTHER RELEVANT MATTERS CONCERNING THE DECISION:</b>			
None			
<b>CONFLICTS OF INTEREST (including any dispensations granted):</b>			
None			

**SCRUTINY (including details of call-in procedure where applicable):**

This decision will come into force at the expiry of 5 working days from the date of the publication of the decision.

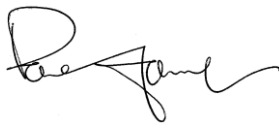
Call-in Deadline: 4<sup>th</sup> August 2014

**CONFIRMED AS A TRUE RECORD:**

We certify that the decision this document records was made in accordance with the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2012 and is a true and accurate record of that decision:

**Decision Maker:**

Councillor Paul James  
Leader of the Council



**Date: 30<sup>th</sup> July 2014**

**Proper Officer:**

Martin Shield  
Corporate Director of Services and  
Neighbourhoods



**Date: 30<sup>th</sup> July 2014**



# DECISION RECORD

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**Publication Date**

31<sup>st</sup> July 2014

**Decision Of**

Cabinet

**Date of Decision**

30 July 2014

**Item No.**

7

**Title**

Gloucester Cemeteries & Crematorium Rules and Regulations 2014

**Report Of**

Cabinet Member for Environment

**Report Author**

Julienne Reeves, Manager and Registrar

**Wards Affected**

All

**Key Decision**

No

## DECISION:

### RESOLVED:-

- (1) That the new Rules and Regulations in respect of the Cemeteries in Gloucester as detailed in Appendix 1 are agreed and adopted for implementation from 11<sup>th</sup> August 2014.
- (2) That the new Rules and Regulations in respect of the Crematorium in Gloucester as detailed in Appendix 2 are agreed and adopted for implementation from 11<sup>th</sup> August 2014.

## REASON FOR DECISION:

The Rules and Regulations have been updated from the existing Rules and Regulations to reflect the current environment at the Cemetery and Crematorium and they set out clearly what is allowed. The Rules and Regulations will apply throughout the Cemetery and Crematorium.

The new Rules and Regulations will ensure a consistent standard is adopted for graves and memorials throughout the Cemetery and Crematorium.

## ALTERNATIVE OPTIONS CONSIDERED:

One option would be to have no conditions. This would however leave the City Council cemeteries without any controls which could result in over sized memorials and dangerous articles being left on graves and at memorials. This would also present a major maintenance issue and a health and safety issue for staff and the general public. The appearance of the cemetery would also suffer and it could become unsightly with the grounds becoming difficult to maintain.

Another option would be to continue to use the existing conditions, however these are now difficult to enforce. Due to changes over the years in options available for

memorials it is good practice to review the Rules and Regulations so that they reflect these changes.

**OTHER RELEVANT MATTERS CONCERNING THE DECISION:**

None

**CONFLICTS OF INTEREST (including any dispensations granted):**

None

**SCRUTINY (including details of call-in procedure where applicable):**

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Call-in Deadline: 4<sup>th</sup> August 2014

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# DECISION RECORD

# Gloucester City Council

Publication Date

31<sup>st</sup> July 2014

**Decision Of**

Cabinet

**Date of Decision**

30 July 2014

**Item No.**

8

**Title**

2013-14 Financial Outturn Report

**Report Of**

Cabinet Member for Performance and Resources

**Report Author**

Andrew Cummings, Management Accountant

**Wards Affected**

All

**Key Decision**

No

**DECISION:**

**RESOLVED:-**

- (1) That the year end position for 13/14 is an overspend against budgets of £297k be noted.
- (2) That the balance on the General Fund therefore reduces to £1.869m be noted.
- (3) That the implementation of the majority of the savings in 2013/14 following previous financial year's savings targets is an excellent achievement. This forms part of the £7.5m of savings that the Council has achieved in the last four years.
- (4) A transfer into an earmarked reserve of £17,000 representing the unspent portion of the £19,000 added by Cabinet to the City Centre Historic Area Grant Fund in June 2013.

**REASON FOR DECISION:**

To ensure Members are informed of the Council's final position against agreed budgets for the 2013/14 financial year.

**ALTERNATIVE OPTIONS CONSIDERED:**

N/A

**OTHER RELEVANT MATTERS CONCERNING THE DECISION:**

None

**CONFLICTS OF INTEREST (including any dispensations granted):**

None

**SCRUTINY (including details of call-in procedure where applicable):**

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Call-in Deadline: 4<sup>th</sup> August 2014

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**Date: 30 July 2014**

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Martin Shield  
Corporate Director of Services and  
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**Date: 30 July 2014**



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# Gloucester City Council

Publication Date

31<sup>st</sup> July 2014

**Decision Of**

Cabinet

**Date of Decision**

30 July 2014

**Item No.**

9

**Title**

Complaints Policy

**Report Of**

Cabinet Member for Communities & Neighbourhoods

**Report Author**

Wendy Jones, Contact Centre & Customer Services Manager

**Wards Affected**

All

**Key Decision**

No

**DECISION:**

**RESOLVED:-**

That the report be noted.

**REASON FOR DECISION:**

A Corporate Complaints policy contributes to and forms part of the Council's governance framework. An effective complaints policy can help improve service delivery and the Council's reputation.

**ALTERNATIVE OPTIONS CONSIDERED:**

There were no alternatives considered for this report.

**OTHER RELEVANT MATTERS CONCERNING THE DECISION:**

None

**CONFLICTS OF INTEREST (including any dispensations granted):**

None

**SCRUTINY (including details of call-in procedure where applicable):**

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Call-in Deadline: 4<sup>th</sup> August 2014

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### **CALL-IN PROCEDURE**

Call-in should only be used in exceptional circumstances, such as where Members have evidence which suggests that the Cabinet did not take the decision in accordance with the principles set out in Article 12 (Decision Making) of the Council's Constitution.

Call-in of a decision must be requested within five working days of the publication of an executive decision. The request must be communicated in writing to the Corporate Director of Resources by at least five Members of the Council.

Implementation of a decision that has been called-in is suspended until such time as it has been considered by the Overview & Scrutiny Committee and re-considered by the Cabinet in light of the Overview & Scrutiny Committee's conclusions and any recommendations.

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If you have any queries about the content of Cabinet Decision Records please contact:

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